

SAMPLE TRAINING PROVIDED BY NSCE 1995 –2008

Name of the Project	Objective	Audience	Period	Client
Organizational Analysis and Management skills	Providing the Irrigation Advisory Services (IAS) staff with the required skills and knowledge for better organizational analysis understanding and practicing and effective management practices	IAS staff from the ministry of water resource and Irrigation (MWRI) in Fayoum Governorate	2008	Fayoum Water User Associations Project (FAWUP)
Training Needs Assessment – SDP (Skills Development Project)	Provide technical assistance to the PIs to analyze the technical/vocational training needs of those eligible SMEs	The project targets initially SMEs that employ between 10 – 500 employees (Textiles Sector SMEs employing up to 2,000 employees are exceptionally covered by the project) in any of the three targeted sectors of the economy; Construction, Manufacturing, and Tourism.	2007-2008 Ongoing	Skills Development Project – WB funded
Industrial Modernization Center	Improve SMES Business competitiveness	Un employed Low skilled staff	2007 ongoing	IMC / European Union
South Sinai Regional Development – Financial Management	Providing training in the new Financial Management System Providing training in Project Planning and Budgeting	Small to Medium Size Enterprises NGO's Local Authorities	2007	European Union
Enhancing Awareness on Institutional Reform within the Ministry and among the Stakeholders	Participants are aware about; Principals of MWRI Institutional Reform Roles of Institutional Reform Unit (IRU) Institutional Reform plan to 2011.	MWRI staff members Other stakeholders involved; ministries of housing, health, electricity, etc. in addition to local authorities staff members.	April 07 – July 07	Ministry of Resources and Irrigation

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Egyptian Antiquities Information System Project Annual Seminar	Enhance the protection of Egypt's cultural heritage and protection of archaeological sites through involvement of decision makers and seeking collaboration of other partners	Finnish Embassy in Egypt, Supreme Council of Antiquities inspectors and heads of departments.	1 workshop, 1 day, 100 participants	EAIS Tel: 7350287
Introduction of cooperative (dual) vocational training forms in the building (construction) sector	A cooperative (dual) system for vocational training for the building trades is to be developed in pilot locations and tested as a model. Then it will be put at the disposal of the dissemination process nationwide, in order to supply the Egyptian labor market with a qualified workforce.	Vocational training for the construction sectors	2005	GTZ
Business Development Services Training BDS	Designing business development programs for micro, small and medium-scale enterprises (MSMEs)	Local NGOs, local Businesses	March 28 – April 1 2004 five-day training workshop	NSCE self-funding
Preparatory Phase for Ecotourism in Fayoum	To train Fayoumis about the nascent ecotourism industry, use facilities owned by local residents, Assist local NGOs community based associations and local businesses in developing goods and services.	Local NGOs, local Businesses	Aug. 02 - Dec. 03	Tourism Authority Fayoum The Netherlands Development Cooperation
PBDAC Accounting and financial analysis <u>Topics:</u>	To achieve greater client and market orientation at the Banks' managers operating level	Banks managers, Credit officers, Financial Analysts of the Principle Bank for Development and Agriculture Credit	Sept. 02-June 04 10 courses/ 33 days/ 990 participants/ per topic	Allied Investment & Trading (AIT)/ RABO Bank International advisory Services (RIAS) The Netherlands Development Cooperation

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Accounting and Financial Analysis skills Monitoring and Evaluation of bank credit and dealing with unpaid loans General introduction of the credit program New credit products Marketing and relationship management Trainer of trainers				
Marketing Link Program <u>Topics:</u> Strategic planning Cost pricing and ordering Fair trade Networking management Production management Marketing skills	Improve the capacity building of local NGOs and enhance their production skills	Local Non-Governmental Organizations	1998 – 2001 3 workshops, 3 days, 20-25 participants per topic	COSPE Tel: (202) 3415123 Fax: (202) 3323091
Production and Marketing of High Quality Cattle Feed In Egypt	Developing commercially viable production of high quality cattle feed in Egypt Strengthening the Egyptian cattle-farming sector through the introduction of new technology and enhanced feeding programs Improving the transfer of knowledge and technology to the Egyptian cattle sector.	Agricultural Cooperatives	Oct. 2001 – April 2003 3 courses/ 9 days/ 180 participants	RDP Livestock Services The Netherlands Ministry of Economy SENTER

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<p>Participatory Rapid Appraisal</p> <p>In the Framework of the SME Investment Opportunities and job creation at the Canal Zone</p> <p>Topics:</p> <p>PRA</p>	<p>Empower the participants with all the devices and methods of PRA</p> <p>Enhance the participants with all participatory and communication skills required for implementing PRA</p> <p>Assist the participants to develop PRA plan</p>	<p>Field officers of the Social Funs for Development in 6 Governorates</p>	<p>Sept. 2002- March 2003</p> <p>1 workshop – 3 days</p>	<p>Social Fund for Development (Small Enterprise Development Organization- SEDO)/ Japan International Cooperation Agency</p>
<p>Facilitation Skills</p> <p>In the Framework of the SME Investment Opportunities and job creation at the Canal Zone</p> <p>Topics:</p> <p>Facilitation skills Data collection</p>	<p>Empower the participants with all the devices and methods of facilitation and moderation skills</p> <p>Empower the participants with all the devices of SWOT analysis</p> <p>Provide the participants with all the skills to develop a plan after the SWOT analysis that could be applied in their field of work</p>	<p>Field officers of the Social Funs for Development in 6 Governorates</p>	<p>Sept. 2002- March 2003</p> <p>1 workshop – 3 days/ per topic</p>	<p>Social Fund for Development (Small Enterprise Development Organization- SEDO)/ Japan International Cooperation Agency</p>
<p>Gender Institutionalization</p>	<p>To understand the concept of gender and different analytical concepts and frameworks</p> <p>To improve participants capabilities to analyze different types of data and to formulate gender sensitive indicators, elaborate strategies to advocate for core gender equity issues</p> <p>In addition to take over advocacy approach and dialogue with decision – makers</p>	<p>Local Egyptian NGOs</p>	<p>Dec. 2002</p> <p>1 course/ 5 days/ 50 participants</p>	<p>NGO Service Center/ IIE- DT2</p> <p>USAID</p>

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<p>Data Collection</p> <p>In the Framework of the SME Investment Opportunities and job creation at the Canal Zone</p>	<p>Empower the participants with all the devices and methods of data collection</p> <p>Enhance the participants with all participatory and communication skills required for conducting data collection</p> <p>Able to develop a data collection plan that could be applied in their field of work.</p>	<p>Field officers of the Social Fund for Development in 6 Governorates</p>	<p>Sept. 2002- March 2003</p> <p>1 workshop – 3 days</p>	<p>Social Fund for Development (Small Enterprise Development Organization- SEDO)/ Japan International Cooperation Agency</p>
<p>Public Awareness Campaign Planning</p>	<p>To train Drainage Advisory Services (DAS) Engineers on how to plan and conduct public awareness campaigns based on public awareness tools that were designed and developed under the supervision of NSCE</p>	<p>DAS Engineers</p>	<p>April 2001 – August 2002</p>	<p>Egyptian Public Authority for Drainage Projects (EPADP)</p>
<p>Institutional Development and Organizational Strengthening</p> <p>MDF - Implementation of a Training- & Workshop Programme</p>	<p>To train EPADP middle management Institutional Development and Organizational Strengthening to cope with the institutional reform process, initiated by the MWRI.</p> <p>Providing senior managers of EPADP with the skills on how to address the required managerial capacity building and policy making capacity of EPADP to cope with the institutional reform process, initiated by the MWRI</p>	<p>Senior managers of Egyptian Public Authority for Drainage Project (EPADP) and Water Boards</p>	<p>April – Oct. 2002</p> <p>3 courses/ 16 days/ 22 participants</p> <p>In collaboration with MDF Netherlands</p>	<p>Institutional and Technical Support Project / EPADP</p>
<p>Small and Micro enterprise (SME) Best Practices Program</p>	<p>Increase learning & performance of small & micro enterprise organizations staff at organizational & work unit level.</p>	<p>Professional, senior Managers, boards of directors</p>	<p>1999-2002</p>	<p>USAID/IIE/DT2</p>

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Training of Trainers for Handicrafts Production by Women NGOs in Yemen Topics: -TOT on marketing -Product development	To enable managers, trainers and trainees to develop high quality products for the tourist market To acquire skills in financial management to increase the income of women producers and reduce poverty.	NGO Marketing Center that consists of 9 women NGOs and other non-partners NGOs	2001	Social Fund for Development in Yemen
Counseling /Consulting for SMEs in The Palestinian Territories	To assess the damage of the current political situation on the businesses promoted by the program through business diagnostic field visits and consulting services for different enterprises that have been promoted by the program and subsequently to ensure as much as possible the sustainability of the businesses and the program's loan portfolio.	DEG Business Start-up Program	August 2001	DEG (German Investment and Development Company), Palestine
Communication Skills	Provide participants with Practical communication skills in business situations.	Top and middle managers.	March 2001 2 workshops, 1 day, 15 participants.	COSPE
Marketing Link Program	Assist NGOs and individual rural handicraft producers in improving the production and management of their organization as well as developing the marketing oriented attitude, technical and managerial training	Executives, board of directors and members of producer associations, producers, marketing center staff	1997-2001 Over 12 workshops in are of production and financial management, technical skills, marketing, advocacy,	Friedrich Ebert Foundation World Education /USAID/UMI COSPE &

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			pricing...	Royal Netherlands Embassy
Management-training program	To improve the managerial and operational aspects of Women in Development Unit (WDU) within the "Women in Development Strategy" project.	WID staff and sub-departments at central and district levels	Apr. 1999 – Apr. 2000	The World Bank
Children of the Nile or Strengthening A Network of Egyptian NGOs in Early Child Development	Provide technical and financial support through training and subgrant to a network of 30 NGOs to introduce sound early child development practices in 8 governorates and improve the learning environment Training courses were conducted on technical and managerial skills along with communication and negotiation skills	NGO	Sep. 1993 – Jan. 2000	Ministry of Social Affairs Bernard van Leer Foundation
Effective Leadership and Management	Improve Management and leading systems in local Non- Governmental Organizations and identification of skills needed to participate in decision-making processes.	Executive Directors, Board members, village supervisors of NGOs	8-11 May, 1999 1 workshop, 4 days, 22 participants	World Education / National Council of Negro Women (NCNW) Tel: (202) 3635916 Fax: (202) 3630072
Advocacy and Empowerment	Advocating issues, Presentation skills, and empowerment skills.	Executive Directors, Board members, village supervisors of NGOs	6-10 June 1999 1 workshop, 4 days, 25	World Education / National Council of Negro Women (NCNW).

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			participants.	Tel: (202) 3635916 Fax: (202) 3630072
Marketing Link Program	Improve capacity building of local NGOs and enhance their production skills through training sessions including effective financial management and accounting system.	Local Non-Governmental Organizations	1997-1999 14 workshops, average: 3 days, average 20 participants.	World Education / National Council of Negro Women (NCNW) Tel: (202) 3635916 Fax: (202) 3630072
Training of Trainers in Start your Own Business	Enhance women status & stimulate creation & growth of small enterprise business. Training approach includes detailed financial plan that focuses pre-operational costs, fixed assets operational costs, profit and lose calculations and cash flow. A simplified feasibility study format had been designed to be used by NGOs as well as beneficiaries for better financial Management of small businesses.	Literate and illiterate women, Community Development Associations (loan and credit association officers, ICA staff	1998 1 workshops, 10 days, 20 participants	Institute of International Affairs (ICA) Tel: (202) 3751320 Fax: (202) 3751756
Manual Channel Maintenance Project	To build planning and supervision capacity within the Ministry of Water Resources and Irrigation (MWRI), To ensure sustainability of manual channel maintenance (MCM) as an integrated activity within the ministry. To ensure the integration of MCM within	District engineers, Engineers of the technical office and Engineers of the central Department for Channel Maintenance and Drains	October – December 2000 6 workshops in 5 days; 13-30 participants	EUROCONSULT

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	the MWRI at central level through the IS with its technical departments and at regional level through the 11 Irrigation Directorates (Sohaq, Assuit, Menia (East and West), Beni Suef, Giza, Sharqia, (East, West, Salheya), Monofeya, Gharbeya) as of April 2001.			
Resource Mobilization	Factors that affect NGOs in resource mobilization	Board members and Executive Managers.	17-19, March 2000 1 workshops ,days, 31 participants	World Education /National Council of Negro Women (NCNW) Tel: (202)3635916 Fax: (202)3630072
Dakhaliya Rural Finance Project	Develop capacity of a public bank, Misr Bank, to market & deliver credit to small enterprises	Managers and bank credit officers	1998-2000	Social Fund for Development/ KfW
Gender and Early Childhood Development (ECD) Practices Project	To strengthen the managerial and technical skills of the targeted organizations staff members for 5 NGOS Introduce gender awareness in early childhood development curricula in NGOs Training in public awareness campaigns	NGOs, MOSA, Governorates, TS	1999 5 workshops, 2 days- 10 participants	Royal Netherlands Embassy
Project Monitoring and Report Writing	Provide participants with important information on: Role and function of project monitoring	Officers of Social Fund for Development in Aswan and Qena	1 workshop, 3 days, 13 participants 1999	Technical Assistance to the Social Fund For Development (TASFD)

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	<p>Project monitoring and project efficiency, effectiveness and sustainability</p> <p>Design of project monitoring plans</p> <p>Design of indicators and measuring scales.</p> <p>Design of checklist and data collection sheets</p>			Tel: 3380971/2/4/6
Entrepreneurship & Leadership Development for Illiterate Women (SYB)	Create a pool of 15 trainers in the area of small enterprises development and marketing in Fayoum governorate and train 20 trainers in the use of training material for illiterates	AL Shoruk extension officer, Literate and Illiterate women	1998-1999 1 workshop 15 days, 4 workshop 6 days, 2 workshop 3 days	The Royal Netherlands Embassy
Best Practices in Applied Research Management	Apply and identify effective methods for monitoring progress and performance on research projects	Principal investigators and their delegates, Grant monitors, Director of Foreign Relations Coordinating Unit	September 26- October 11, 1999 Workshop 15 days, 120 participants	USAID / IIE/DT2 Georgia State University
Training of Trainers in Start your Own Business	Create a pool of 10 trainers in the area of small enterprises development and marketing in two rural districts of Beni Suef governorate	Literate and illiterate women, loan and credit association officers, ICA staff	August – December 1998 1 workshop 15 days, 4 workshop 6 days	Institute of International Affairs (ICA)
NGO Board Roles and Responsibilities	Identifying the skills Administrative process and increase awareness about management.	Executive Directors, Board members of NGOs	1998 2 workshop, 3 days, 17 participants	World Education / National Council of Negro Women (NCNW). Tel: (202)3635916

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NGO Accounting and Financial System	<p>Improve bookkeeping and records systems in NGOs.</p> <p>Improve financial operating system of local NGOs. Ensure presence of accurate legal financial records according to NGOs law. Provide financial responsible with samples and models of financial forms and how to use these forms in an accurate financial system. Well establishment of accurate accounts, concise and simple reporting system, financial plans and operations. In addition, providing NGOs with information on dealing with banks as well as other financial organizations</p>	Executive Managers and financial Managers of Local NGOs.	<p>1998</p> <p>5 workshops, 3 days, 5 participants</p>	<p>World Education /National Council of Negro Women (NCNW)</p> <p>Tel: (202)3635916</p> <p>Fax: (202)3630072</p>
Strategic and Production Planning	Formulate strategic plans for improving production.	Executive Managers, Board of directors	<p>February- March, 1998</p> <p>3 workshops, 4 days, 11 participants</p>	<p>World Education /National Council of Negro Women (NCNW)</p> <p>Tel: (202)3635916</p> <p>Fax: (202)3630072</p>
Developing Marketing Skills	Improve marketing skills of NGOs members and improve their ability of formulating marketing action plans	Executive Managers, Board of directors and producers in Local NGOs	<p>September 1998</p> <p>1 workshop, 3 days 16 participants</p>	<p>COSPE</p> <p>Tel: (202)3415123</p>

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Promotion for Urban NGOs Project	Improve measure concepts in the field of self-help mobilization, coordination & dialogue procedures & women participation	Board of directors, association members & community volunteers	1997-1998 3 workshops 3 days	GTZ/AHT International
Vocational Training on Small & Medium Enterprise Support Project	To upgrade training needs of the small and micro enterprise Vocational training Centers, identify bottlenecks in training process in Dakahaliya governorate	Trainers and managers of vocational training Center s	1996	CIDA, Deloitte Touche
Networking and Lobbying Skills for Beijing	To increase the impact of the participation of members of Egyptian NGOs in the Fourth World Conference on Women, through strengthening their capacity in lobbying, coalition, negotiation and networking Provide participants with the knowledge and skills necessary to maximize the effectiveness of negotiating efforts Handling differences and disagreements during negotiation to end up with winning a situation	Egyptian NGOs, journalists	1995 3 workshops, 3 days each.	UNIFEM
Productive Family Project	Improve management and impact of a national micro-credit training program with five associations in five governorates plus ministry directorates	General Productive Family Associations and Central Productive Family Directorate Staff at central, governorate and district level, social workers and credit officers	1987-1994	Royal Netherlands Embassy/Ministry of Social Affairs

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Marketing	Participants will be able to describe market segments for their products and their purchasing criteria	Production supervisors and producers	1 workshop, 5 days, 4 groups	